

BIO-DATA OF FOREIGN DOMESTIC WORKER (FDW)

*Please ensure that you run through the information within the biodata as it is an important document to help you select a suitable FDW

A. PROFIL OF FDW

A1 Personal Information

- 1. Name: RADIAH
- 2. Date of birth 31-12-1981
- 3. Place of birth: Pringgabaya
- 4. Height & weight: 165 cm -- 60 kg
- 5. Nationality: INDONESIA
- 6. Residential address in home country: Lombok, nusa tenggara barat
- 7. Name of port / airport to be repatriated to: _____
- 8. Contact number in home country: _____
- 9. Religion: ISLAM
- 10. Education level: SMP (junior high school)
- 11. Number of siblings: 4
- 12. Marital status: Merried
- 13. Number of children: 3



- Age(s) of children (if any): Eldest 16 years old and youngest 13 years old

A2 Medical History/Dietary Restrictions

- 14. Allergies (if any): NO
- 15. Past and existing illnesses (including chronic ailments and illnesses requiring medication):

	Yes	No		Yes	No
i. Mental illness		X	vi. Tuberculosis		X
ii. Epilepsy		X	vii. Heart disease		X
iii. Asthma		X	viii. Malaria		X
iv. Diabetes		X	ix. Operations		X
v. Others: _____					
- 16. Physical disabilities: No
- 17. Dietary restrictions: No
- 18. Food handling preferences: No pork No beef Others: _____

A3 Others

19. Preference for rest day: 1-2 rest day(s) per month.

20. Any other remarks: _____

A. SKILL OF FDW

B1 Method of Evaluation of Skills

Please indicate the method(s) used to evaluate the FDW's skills (can tick more than one):

Based on FDW's declaration, no evaluation/observation by Singapore EA or overseas training centre/EA

Interviewed by SingaporeEA

Interviewed via telephone/teleconference

Interviewed via videoconference

Interviewed in person

Interviewed in person and also made observation of FDW in the areas of work listed in table

S/No	Areas of Work	Willingness Yes/No	Experience Yes/No If yes, state the no. of years	Assessment/Observation Please state qualitative observations of FDW and/or rate the FDW (indicate N.A. of no evaluation was done)							
				Poor	1	2	3	4	5	Excellent...N.A	
1.	Care of infants/children Please specify age range: <u>1-12 years old</u>	YES	NO								***
2.	Care of elderly	YES	NO								***
3.	Care of disabled	YES	NO								***
4.	General housework	YES	NO								***
5.	Cooking Please specify cuisines:	YES	YES								*****
6.	Language abilities (spoken) <u>Indonesia and melayu</u>	YES	YES								*****
7.											

A. EMPLOYMENT HISTORY OF THE FDW

C1 Employment History Overseas

Date		Country (including FDW's home country)	Employer	Work Duties	Remarks
From	To				
NON					

C2 Employment History in Singapore

Previous working experience in Singapore

Yes

No

(The EA is required to obtain the FDW's employment history from MOM and furnish the employer with the employment history of the FDW. The employer may also verify the FDW's employment history in Singapore through WPOL using SingPass)

C3 Feedback from previous employers in Singapore

Feedback was/was not obtained by the EA from the previous employers. If feedback was obtained (attach testimonial if possible), please indicate the feedback in the table below:

	Feedback
Employer 1	
Employer 2	

A. AVAILABILITY OF FDW TO BE INTERVIEWED BY PROSPECTIVE EMPLOYER

FDW is not available for interview

- ✓ FDW can be interviewed by phone
- ✓ FDW can be interviewed by video-conference
- FDW can be interviewed in person

B. OTHER REMARKS

FDW Name and Signature

Date:

EA Personnel Name and Registration Number

Date:

I have gone through the 4 page biodata of this FDW and confirm that I would like to employ her

Employer Name and NRIC No.

Date:

IMPORTANT NOTES FOR EMPLOYERS WHEN USING THE SERVICES OF ANEA

Do consider asking for an FDW who is able to communicate in a language you require, and interview her (in person/phone/videoconference) to ensure that she can communicate adequately.

Do consider requesting for an FDW who has a proven ability to perform the chores you require, for example, performing household chores (especially if she is required to hang laundry from a high-rise unit), cooking and caring for young children or the elderly.

Do work together with the EA to ensure that a suitable FDW is matched to you according to your needs and requirements.

You may wish to pay special attention to your prospective FDW's employment history and feedback from the FDW's previous employer(s) before employing her.