

\*Please ensure that you run through the information within the bio-data as it is an important document to help you select a suitable caregiver

**(A) PROFILE OF CG (BIO-DATA OF CAREGIVER)**

**A1 Personal Information**

- 1. Name: Mya Mya Khaing
- 2. Date of birth: 25/6/1985                      Age: 24
- 3. Place of birth: Oktwin
- 4. Height & weight:    154 cm                      42 kg
- 5. Nationality: Myanmar
- 6. Residential address in home country: Oktwin, Myanmar
- 7. Name of port / airport to be repatriated to: Yangon
- 8. Contact number in home country: (+95)9-31184391
- 9. Religion: Buddhist
- 10. Education level: B.A (Geo)



- 11. (a) Father's name: U Soe Paing  
            Mother's Name: Daw Win
- 11. (b) Number of siblings: 8
- 12. Marital status: Single  
                                    Husband's Name:  
                                    Date of Marriage:  
                                    Boy's age:
- 13. Number of children: NA Age(s) of children (if any): NA

- Occupation: Farmer                                      Age: Pass Away
- Occupation: House Wife                                      Age: 60
- No. of brothers: 1    Age: 19
- No. of Sisters: 6    Age: 38,36,33,30,27,21
- Occupation:
- No. of Children:
- Girls age:

**A2 Medical History/Dietary Restrictions**

- 14. Allergies (if any): NA
- 15. Past and existing illnesses (including chronic ailments and illnesses requiring medication):

	Yes	No		Yes	No
i. Mental illness	<input type="checkbox"/>	<input checked="" type="checkbox"/>	vi. Tuberculosis	<input type="checkbox"/>	<input checked="" type="checkbox"/>
ii. Epilepsy	<input type="checkbox"/>	<input checked="" type="checkbox"/>	vii. Heart disease	<input type="checkbox"/>	<input checked="" type="checkbox"/>
iii. Asthma	<input type="checkbox"/>	<input checked="" type="checkbox"/>	viii. Malaria	<input type="checkbox"/>	<input checked="" type="checkbox"/>
iv. Diabetes	<input type="checkbox"/>	<input checked="" type="checkbox"/>	ix. Operations	<input type="checkbox"/>	<input checked="" type="checkbox"/>
v. Hypertension	<input type="checkbox"/>	<input checked="" type="checkbox"/>	x. Others:	<input type="checkbox"/>	<input checked="" type="checkbox"/>

- 16. Physical disabilities: Nil
- 17. Dietary restrictions: Nil
- 18. Food handling preferences:  No pork                       No beef                       others:

**A3 Others**

19. Preference for rest day: one rest day(s) per month.

20. Any other remarks:

**(B) SKILLS OF Caregiver**

**B1 Method of Evaluation of Skills**

Please indicate the method(s) used to evaluate the CG's skills (can tick more than one):

Based on CG's declaration, no evaluation/observation by Singapore EA or overseas training Centre/EA

Interviewed by Oversea EA

- Interviewed via telephone/teleconference
- Interviewed via videoconference
- Interviewed in person

S/No	Areas of Work	Willingness Yes/No	Experience Yes/No If yes, state the no. of years	Assessment/Observation						
				Please state qualitative observations of CG and/or rate the CG (indicate N.A. of no evaluation was done)						
				Poor			Excellent	N.A		
				1	2	3	4	5	N.A	
1.	Care of infants/children Please specify age range: New born and above	Yes	2					5		
2.	Care of elderly 85 years (Grandmother)	Yes	3					5		
3.	Care of disabled	Yes	0					1		
4.	General housework	Yes	5					5		
5.	Cooking Please specify cuisines: Myanmar food	Yes	4					5		
6.	Language abilities (spoken) Please specify: English	Yes	Fair					3		
7.	Other skills, if any Please specify: Mandarin	Yes	little					1		

Interviewed in person and also made observation of CG in the areas of work listed in table

- Interviewed by overseas training Centre / EA (Please state name of foreign training Centre / EA: ACM)  
State if the third party is certified (e.g. ISO9001) or audited periodically by the EA:
- Interviewed via telephone/teleconference
- Interviewed via videoconference
- Interviewed in person

S/No	Areas of Work	Willingness Yes/No	Experience Yes/No If yes, state the no. of years	Assessment/Observation Please state qualitative observations of CG and/or rate the CG (indicate N.A. of no evaluation was done) Poor .....Excellent...N.A 1 2 3 4 5 N.A					
				1	2	3	4	5	N.A
1.	Care of infants/children Please specify age range: New born and above	Yes	2					5	
2.	Care of elderly 85 years (Grandmother)	Yes	3					5	
3.	Care of disabled	Yes	0					1	
4.	General housework	Yes	5					5	
5.	Cooking Please specify cuisines: Myanmar food	Yes	4					5	
6.	Language abilities (spoken) Please specify: English	Yes	Fair					3	
7.	Other skills, if any  Please specify: Mandarin	Yes	little					1	

**(C) EMPLOYMENT HISTORY OF THE CG**

**C1 Employment History Overseas**

Date		Country (including CG's home country)	Employer	Work Duties	Remarks
From	To				

### C2 Employment History in Singapore

Previous working experience in Singapore: Yes  No

(The EA is required to obtain the CG's employment history from MOM and furnish the employer with the employment history of the CG. The employer may also verify the CG's employment history in Singapore through WPOL using Sing Pass)

### C3 Feedback from previous employers in Singapore

Feedback was/was not obtained by the EA from the previous employers. If feedback was obtained (attach testimonial if possible), please indicate the feedback in the table below:

	Feedback
Employer 1	
Employer 2	

### (D) AVAILABILITY OF CG TO BE INTERVIEWED BY PROSPECTIVE EMPLOYER

- CG is not available for interview
- CG can be interviewed by phone
- CG can be interviewed by video-conference
- CG can be interviewed in person

### (E) OTHER REMARKS

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Mya Mya Khaing

\_\_\_\_\_  
CG Name and Signature  
Date:

\_\_\_\_\_  
EA Personnel Name and Registration Number  
Date:

I have gone through the 4 page bio data of this CG and confirm that I would like to employ her/him

\_\_\_\_\_  
Employer Name and NRIC No.  
Date:

### IMPORTANT NOTES FOR EMPLOYERS WHEN USING THE SERVICES OF AN EA

- Do consider asking for a CG who is able to communicate in a language you require, and interview her ( in person/ phone/videoconference) to ensure that she can communicate adequately.
- Do consider requesting for a CG who has a proven ability to perform the chores you require, for example, performing household chores (especially if she is required to hang laundry from a high-rise unit), cooking and caring for young children or the elderly.
- Do work together with the EA to ensure that a suitable CG is matched to you according to your needs and requirements.
- You may wish to pay special attention to your prospective CG's employment history and feedback from the CG's previous employer(s) before employing her.

**FOR OFFIC USE ONLY**

**Personality**

- |                                       |   |  |                                |
|---------------------------------------|---|--|--------------------------------|
| 1. Looks                              | <input checked="" type="checkbox"/> Very pleasant | <input type="checkbox"/> Pleasant          | <input type="checkbox"/> Fair  |
| 2. Neatness in dressing & appearance. | <input type="checkbox"/> Very Neat                | <input checked="" type="checkbox"/> Neat   | <input type="checkbox"/> Fair  |
| 3. Cleanliness                        | <input checked="" type="checkbox"/> Very Clean    | <input type="checkbox"/> Clean             | <input type="checkbox"/> Fair  |
| 4. Complexion                         | <input checked="" type="checkbox"/> Fair          | <input type="checkbox"/> Tanned            | <input type="checkbox"/> Dark  |
| 5. Attentiveness                      | <input type="checkbox"/> Very Good                | <input checked="" type="checkbox"/> Good   | <input type="checkbox"/> Fair  |
| 6. Response                           | <input type="checkbox"/> Very Fast                | <input checked="" type="checkbox"/> Fast   | <input type="checkbox"/> Fair  |
| 7. Patience                           | <input checked="" type="checkbox"/> Very Good     | <input type="checkbox"/> Good              | <input type="checkbox"/> Fair  |
| 8. Body Build                         | <input type="checkbox"/> Large                    | <input checked="" type="checkbox"/> Medium | <input type="checkbox"/> Small |

**Language Proficiency**

- |                             | Good                     | Fair                                | Little                              | Willing to do            |
|-----------------------------|--------------------------|-------------------------------------|-------------------------------------|--------------------------|
| 1. Spoken English           | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> |
| 2. Comprehension of English | <input type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

**Others**

- |                                 | Good                                | Fair                                | Little                   | Willing to do            |
|---------------------------------|-------------------------------------|-------------------------------------|--------------------------|--------------------------|
| 1. Initiative                   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> |
| Mental Intelligence             | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Impression of interview      | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Knowledge of housekeeping    | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Knowledge of baby-sitting    | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Knowledge of childcare       | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Knowledge of care of elderly | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Knowledge of cooking         | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> |

**BRIEF EVALUATION OF APPLICATION:** Obey, Patient. She is very keen to work in Singapore as CG to support his family. She can do taking care of elderly and all around house work. She can cook basic Myanmar cuisines, willing to learn different food cooking, able to handle electrical appliances. Applicant prefer one day off per month.

Salary--S\$500 p/m

\$20 per rest day work

Loan: 5Months=\$2500

Passport collection date: 26/12/13

Name of Interviewer: Simon